# **Group Meeting Minutes**

**28/01/19 :**

Group Participants – Hasnaat Khan, Jawaad Khan, Sohail Khan, Haseeb Farooq, Hassan Adeyoola

In todays meeting each member of the group read all four projects and then ranked the projects according to their preference, we then shared our rankings along with reasons as to why they have ranked the projects this way. This allowed everyone to attain a better understanding of the projects and after careful consideration the team leader took into account all team members rankings. The team leader then made the final decision, which is that the City of Bradford Metropolitan District Council project was ranked as number one.

The next task was to read the interview preparation for the Dissertations System scenario and think of questions that we can ask the clients. This was our task to do outside of the lab session, we will then discuss these questions on 29/01/2019.

**29/01/19 :**

Group Participants – Hasnaat Khan, Jawaad Khan, Muddassar Iqbal, Haseeb Farooq, Hassan Adeyoola

In today’s meeting outside the lab session, we all got together and shared our questions that we came up with to ask for the client. We wrote and recorded the questions, from this we chose the best questions to take forward, this I because we were informed that the interview will be 20 minutes, so we had to select the questions that will be the most applicable regarding the project.

**04/02/19 :**

Group Participants – Hasnaat Khan, Jawaad Khan, Muddassar Iqbal, Haseeb Farooq, Hassan Adeyoola